

# PNWWDA Board and General Meeting

## April 1, 2024 – Meeting Minutes

The meeting was called to order by President Jessy Olson. Board members present: Jessy Olson, Stacy Sutton, Donna Longacre, Beth Bonham, Dianna Berry-Jones, Leanne Roth, and Cat Armitage. Absent: Amy Pike and Michelle Binder-Zolezzi.

Minutes of Executive Board and Board/General Meetings will be posted within ten days. The Board/General Meeting minutes will be posted in Google Docs for review and approval at the next Board meeting.

The Board was reminded that a verbal roll call must be done at each Board meeting; roll call will be done by Dianna or her designee.

The meeting was called to order at 6:38pm by President Jessy Olson.

New Business: Jessy shared that because of the concern that tests and judges' criteria between British Columbia were not compatible, the Executive Board agreed that as long as USEF tests and judges' criteria were followed, having British Columbia in PNWWDA would work. Cat said that some competitors in BC only ride WDAA tests, and many judges would qualify. Ann Avonsino said that it wouldn't be necessary to discuss this with WDAA. Motion for British Columbia to remain in PNWWDA with these stipulations was made by Cat Armitage, seconded by Stacy Sutton. Motion carried unanimously.

Jessy explained a wording change to bylaws Article II.6 Membership Categories. The birthdate cutoff will be changed to "December 1 of the competition year". In addition, the term "Youth" will be changed to "Junior". These changes will align with USEF, WDAA, and the PNWWDA Awards Program. Donna's explanation is that "the age of an individual on December 1 will be maintained through the entire competition year". Motion to accept this change to the bylaws was made by Donna Longacre, seconded by Jessy Olson. Motion carried unanimously.

Jessy shared the Executive Board's discussion about meeting frequency and suggested meeting once each month with the Executive Board for the first 30 minutes followed by the full Board and PNWWDA members and guests for the remainder of the meeting. So moved by Jessy Olson, seconded by Donna Longacre. Motion carried unanimously.

Jessy shared the Executive Board's discussion about the allowable number of absences of a Board member from Board meetings. Members agreed that a maximum of four absences

in a fiscal year would be allowed in order to maintain continuity in Board operation. Motion was made to accept by Leanne Roth, seconded by Stacy Sutton. Motion was carried unanimously.

Membership Committee: Ann had shared the first draft of the membership form, based on WDAA's form, to be available electronically and by hard copy. Jessy said it looked very good. Suggested dues were to be \$30 per year for an adult plus \$10 per year for each additional family member; \$20 per year for each Junior; \$500 for a lifetime membership; and \$1,000 for a Founding Pioneer membership. The first two categories would receive a 50% discount for 2024. Motion to accept was made by Jessy Olson, seconded by Leanne Roth. Motion carried unanimously. There was discussion about thank you gifts for Lifetime and/or Founding Pioneer members, possibly belt buckles or jackets. No decision was made. It was also discussed whether high point membership should be included on the membership form, and the decision was only to include interest boxes for any non-membership categories. The final form should be presented to the Board on April 15, 2024.

Ann also noted that the website needs to be able to handle membership data; Google will create a spreadsheet from this data. She established a new email address, [pnwwda@gmail.com](mailto:pnwwda@gmail.com), for Membership. She needed admins who have a "verifiable email address" and did not have Gmail addresses; Donna, Leanne, and Dianna will assist. Beth will monitor this mail box and forward emails as appropriate.

Show/Awards Committee: Stacy discussed the need to verify shows' approvals for members' scores to count toward year-end awards. Options are to canvas each show for their rating or have show secretaries verify that scores submitted qualify for the awards program. Jessy suggested that the annual fee for participation in high point awards should be \$25 each for A System and B System shows.

Dianna said that the High Point Rule Book is in Google Docs in the Shows & Events file. The final Rules should be presented at the Board meeting on April 15, 2024.

Stacy has been adding to the Shows & Events section of the website and encouraged everyone to send her notifications for rated and schooling shows and educational events. She needs links for these listings.

The next Awards committee will meet Wednesday, April 10, at 7:00pm via Zoom.

Miscellaneous discussion:

Jessy shared that the Lower Puget Sound Dressage Club (her GMO) is supporting PNWWDA's mission. She will reach out to the Hollywood GMO as well.

Beth will investigate discounted website rates for non-profit organizations.

Education Committee: This committee needs to be formed soon. Anyone wishing to chair and/or serve, please contact Jessy.

Leanne has started looking into insurance; Board information and financials are required. She will work with Ann on this.

The next Board-only meeting will be on Monday, April 15, at 6:30pm via Zoom. No date was set for the next Board/General meeting.

The meeting was adjourned at 8:05pm.

Approved April 15, 2024